Vaulted OS

Troy Bravenboer • troy@vaultedos.com • vaultedos.com

PROPOSAL

# Bookkeeping & Tax Plan

2023, 2024 and 2025, done and filed.

Prepared for
**Meléna Hendricks**

**Meléna and Javan,**

Thanks for walking through Discovery with us. Here's your plan to get 2023, 2024 and 2025 done: clean books, every deduction found, and your returns filed. $2,400 a year, with your Discovery deposit credited.

**Troy Bravenboer** Vaulted OS

## What's Included

$2,400 per year, the same for each year.

| | | | |
|---|---|---|---|
| 01 | **2023 Books & Taxes**<br>$2,400 | ✓ Bookkeeping and reconciliation, every account<br>✓ Expense restructuring and substantiation<br>✓ Mileage rebuild and per diem<br>✓ Tax strategy and family credits<br>✓ Federal return (Form 1040, Schedule C)<br>✓ Applicable state filings |
| 02 | **2024 Books & Taxes**<br>$2,400 | ✓ Bookkeeping and reconciliation, every account<br>✓ Expense restructuring and substantiation<br>✓ Mileage rebuild and per diem<br>✓ Tax strategy and family credits<br>✓ Federal return (Form 1040, Schedule C)<br>✓ Applicable state filings |
| 03 | **2025 Books & Taxes**<br>$2,400 | ✓ Bookkeeping and reconciliation, every account<br>✓ Expense restructuring and substantiation<br>✓ Mileage rebuild and per diem<br>✓ Tax strategy and family credits<br>✓ Federal return (Form 1040, Schedule C)<br>✓ Applicable state filings |
| 04 | **Setup**<br>Included | ✓ Accountable plan set up<br>✓ IRS late-filing penalty relief request<br>✓ Every 1099 matched to IRS records |

## Pricing

$2,400 per year for 2023, 2024 and 2025.

| | |
|---|---|
| **2023 books & taxes** | **$2,400.00** |
| **2024 books & taxes** | **$2,400.00** |
| **2025 books & taxes** | **$2,400.00** |
| Discovery deposit<br>Paid Nov 16 | -$500.00 |
| **Total due today** | **$6,700.00** |

## Terms

- Paid in full today. Bank payments have no fee. Card payments add 3%.
- You send documents when we ask.